

## KANSAS DEPARTMENT ON AGING



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CME 02	Annette Graham/Thomas Winters	CME 09	Karen Wilson/Allison Mueller
CME 03	Greg Hoover/Wilmer Severns	CME 10	Jodi Abington/Don Bales
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CME 05	John L. Green/Ralph L. Barclay	CME 5790	Stepping Stones Unlimited, LLC
CME 06	Dave Geist/Phyllis Haltom	CME 5999	Legacy Case Services
CME 07	Elizabeth Maxwell/Eugene Highberger		

Field Services Policy #: FS 2009-02

From: Patsy Samson
Date: December 31, 2009

## RE: (program) Home and Community Based Services for the Frail Elderly (HCBS/FE) and Case Management

**Policy Issue:** Renewal of the HCBS/FE Waiver in 2010 will include changes to Personal Emergency Response limitations and Sleep Cycle Support, which is now a self-directed service. CMS has established Performance Measures as part of the state's Quality Assurance oversight, which will necessitate clarification of current policy. KDOA is establishing a new Section 3.4, which lists HCBS/FE services and rates previously included in Section 3.5. The remainder of Section 3.5 has been re-organized to be more userfriendly. These changes, along with clarifications and reformatting in related sections, have resulted in revisions to Section 1.3 (Grievances/Notices of Action/Appeals/Affirmative Action), Section 3.1 (Case Management), and Sections 3.4 and 3.5 (Home and Community Based Services for the Frail Elderly) of the Field Services Manual.

Following renewal of the HCBS/FE Waiver, coverage of certain services were revised in response to the Governor's reduced budget allotments. The following services will be limited to those customers qualifying for an exception, subject to authorization by KDOA:

\*\*\*Assistive Technology - effective December 17, 2009 for new customers and January 31, 2010 for currently approved Plans of Care;

- \*\*\*Comprehensive Support (Provider and Self-Direct) effective January 1, 2010 for new customers and after January 15, 2010 for existing customers with approved Plans of Care;
  - \*\*\*Oral Health effective January 1, 2010 for all customers; and
- \*\*\*Sleep Cycle Support effective January 1, 2010 for new customers and after January 15, 2010 for existing customers with approved Plans of Care.

All customers will be held to the same criteria when qualifying for an exception, in accordance with KDOA policy.

Check	Appropriate Process:  Standard Policy	Process [		KDOA/	KHPA I	Policy Proces	ss 🖂	Expedited Policy Process
Policy 1	Implementation Through ⊠ KDOA		KHPA			MMIS Fiso	cal Agent (HP l	Enterprise Services)
	Contact Person(s): Contact Person(s):							
Related	References/Processes: Policy Number(s): Change Required? What Reference #(s) Date to initiate revision	None None N/A N/A					Number <u>(Sectio</u> nual Change?	on 1.3; 3.1; 3.4; and 3.5) Yes
State P If yes:	Proposed effective date lan Change Required? What section #(s) Submission Date:	<u>N/A</u> <u>No</u>				nittal Numberedes Transm	r (TN): ittal Number:	
Routin	Amendment Required? g Information: Internal Route Date: Field Route Date: KHPA Route Date: KHPA Approval Date:	Yes 10/16/09 10/16/09 10/16/09 N/A			Field C KHPA	l Comments Comments Du Comments I Approval I	ie Date: Due Date:	11/16/09 11/16/09 11/16/09 12/31/09
Trainir	ng Required?  KDOA Central Office:  CME Staff:  Customer Education:	Yes Yes Yes				Field Staff: cted Case Ma	anagers:	Yes Yes
<b>Rationale for Change:</b> Changes made to the HCBS/FE Waiver during the review and renewal process have necessitated revisions to the HCBS/FE policies in Sections 1.3; 3.1; 3.4 (formerly Sec. 3.5.8 and 3.5.9); and 3.5 of the Field Services Manual. Primary policy changes were made to Personal Emergency Response limitations and Sleep Cycle Support, which is now a self-directed service.								
Changes made to HCBS/FE service limitations were in response to the Governor's 2010 and 2011 budget allocation. Assistive Technology; Comprehensive Support (Provider and Self-Direct); Oral Health; and Sleep Cycle Support will be provided only to those customers meeting KDOA's exception criteria and pre-approved by KDOA staff.								
In addition to these policy changes, Section 3.5 has been re-organized with services and rates moved to Section 3.4, and formatting and language were revised throughout to improve clarity and consistency.								
Final Policy: These policy changes will become effective on January 1, 2010.								
Please note effective dates for implementation of exception policies by service stipulated in Policy Issue.								
	Approved	I	Disappro	ved				
Secreta	/s/ ry of Aging							
Date								